



700 EAST MELROSE AVENUE • FINDLAY, OHIO 45840

August 31, 2018

Dear Friends in Christ,

One of my favorite scriptures is Isaiah 43:19, "I am about to do a new thing; now it springs forth, do you not perceive it?" That time has come, and God is about to do a new thing here in this presbytery and with me. It has been my pleasure to serve in Maumee Valley Presbytery in a variety of roles and so it is with mixed emotions that our time together is ending and something new is beginning. I have accepted an interim position at a church in Miami Valley Presbytery that will begin in late October. And that means I am resigning as Temporary Interim Presbyter for Common Life.

I will work with the Personnel committee to finalize the details of my departure sometime in October. Please know that it has been wonderful to know each one of you and to work with you over the years. I pray that we have learned much from each other. I have loved the work we have done, and I thank you for that.

May God's peace and grace be with you always.

Blessings,

A handwritten signature in cursive script, appearing to read "Lynn".

Rev. Lynette (Lynn) Bova  
Temporary Interim Presbyter for Common Life



**Maumee Valley Presbytery**  
**Budget to Expense**  
 January through December 2018

	Jan - Dec 18	2018 Budget	2019 Proposed Budget
<b>Income</b>			
4000 Admin & Governance Income			
4110 · Per Capita Receipts - Pby. 21.00	101,922.38	143,860.00	132,321.00
4130 · Per Capita Receipts - Synod 3.25	14,777.54	21,938.00	20,478.25
4140 · Per Capita Receipts - GA 8.95	41,257.36	55,602.00	56,393.95
4150 · Per Capita Receipts - Prior Yr.	2,256.54	0.00	3,000.00
<b>Total 4100 Per Capita Receipts</b>	<b>160,213.82</b>	<b>221,400.00</b>	<b>212,193.20</b>
4200 Other Council Directed Income			
4210 · Interest from Investments	46,346.27	43,028.00	47,204.52
4220 · Net Gains/Losses on Investments	132,031.42	0.00	0.00
4240 · Office Purchase Reserve	67.50	0.00	0.00
4250 · Miscellaneous Income	358.24	0.00	0.00
4251 · Insurance Loss Control Bonus	0.00	0.00	0.00
4253 · Pby Admin. Reimb.	0.00	0.00	0.00
4254 · Insurance	0.00	0.00	0.00
4270 · Unrealized Gain	0.00	0.00	0.00
4280 · Loan Interest	384.28	0.00	200.00
<b>Total 4200 Other Council Income</b>	<b>179,187.71</b>	<b>43,028.00</b>	<b>47,404.52</b>
4300 Church Closing Income			
4301 · Mt. Sinai Restricted Closing	94.58	0.00	0.00
<b>Total 4300 Church Closing Income</b>	<b>94.58</b>	<b>0.00</b>	<b>0.00</b>
4400 Presbytery Designated Income			
4410 Presbytery Program and Mission	57,210.72	112,250.00	100,000.00
4420 Presbytery Prior year	0.00	0.00	0.00

**Maumee Valley Presbytery**  
**Budget to Expense**  
 January through December 2018

	Jan - Dec 18	2018 Budget	2019 Proposed Budget
<b>Total 4000 Admin&amp; Governance Income</b>	<b>339,496.11</b>	<b>264,428.00</b>	<b>359,597.72</b>
6000 Program & Mission Income			
6200 Other Council Directed Income	1,853.00	0.00	0.00
6202 · Res. Pastoral Care Donations	0.00	0.00	0.00
6203 · Pastoral Support (COM)	0.00	0.00	0.00
6204 · Interest from Investments - Msn	200.00	800.00	0.00
6205 · Commissioned Ruling Elder Prog.	1,741.92	2,200.00	0.00
6206 · Synod Grant - Ohio Campus Min.	0.00	0.00	0.00
6207 · Synod Cov. Grant for Latino Min	0.00	0.00	0.00
6208 · Latino Evangelism Program			
6209 · Event Income			
6209.01 · Cong Life Stewardship Event	0.00	0.00	0.00
6209.02 · Triennium	0.00	0.00	0.00
6209.03 · Beer and Hymns Contributions	0.00	100.00	0.00
6209.04 · Professional Misconduct	300.00		0.00
6209.05 · Spiritual Formation	102.00		0.00
Total 6209 · Event Income	402.00	100.00	0.00
6210 · Grant for HHH Ministries	0.00	0.00	0.00
6211 · Transformation (was N. Begins.)	0.00	0.00	0.00
6212 · Reconciliatin Consultation Team	0.00	0.00	0.00
6213 · Latino Ministries	805.00	0.00	0.00
6214 · GA Grant transformation	0.00	0.00	0.00
6215 · Camp Income	0.00	5,400.00	0.00
6216 · Latino Intern Prg Grt/Donations	0.00	0.00	0.00
6217 · New Worshiping Com. Grant	0.00	0.00	0.00
6218 · Grace/Collingwood UrbanMinistry	1,950.00	0.00	0.00

**Maumee Valley Presbytery**  
**Budget to Expense**  
 January through December 2018

	Jan - Dec 18	2018 Budget	2019 Proposed Budget
Total 6200 - Other Council Directed Income	6,951.92	8,500.00	0.00
Total 6000 Programs & Mission Income			
Total Income	346,448.03	272,928.00	359,597.72

<b>Expenses</b>			
5000 Administration & Governance Exp			
5110 - To Synod	15,712.13	21,938.00	20,478.25
5120 - To General Assembly	37,370.68	55,602.00	56,393.95
Total 5100 pby per capita directed payment	53,082.81	77,540.00	76,872.20

5200 Committee Expense	1,484.30	2,000.00	3,000.00
5210 - Committee on Ministry	0.00	500.00	500.00
5220 - Preparation for Ministry Com.	0.00	200.00	200.00
5230 - Nominations Committee	0.00	0.00	0.00
5240 - Representation Committee	690.35	750.00	1,250.00
5250 - Council	98.40	5,000.00	0.00
5252 - Council Discretionary/Search	1,378.99	2,500.00	4,000.00
5253 - Retreats	0.00	200.00	200.00
5255 - Branch of Service to the World	90.47	500.00	500.00
5260 - Branch of Congregational Life	0.00	300.00	300.00
5261 - Commissioned Ruling Elder Com.			
Total 5200 Committee Expense	3,742.51	11,950.00	9,950.00

5300 Presbytery Expense			
5315 - Property Tax	744.54	0.00	0.00
5315.01 - KING/DORR PROPERTY TAXES	0.00	0.00	0.00
5315 - Property Tax - Other			

**Maumee Valley Presbytery**  
**Budget to Expense**  
 January through December 2018

	Jan - Dec 18	2018 Budget	2019 Proposed Budget
Total 5315 · Property Tax	744.54	0.00	0.00
5320 · General Assembly Commissioner	0.00	300.00	50.00
5330 · Commissions Expense	438.22	500.00	750.00
5340 · Contingency - General	0.00	500.00	500.00
5350 · Presbyter Meeting Arrangemts	466.00	1,600.00	1,600.00
5370 · Moderator Expense	0.00	800.00	800.00
5390 · Permanent Judicial Commission	0.00	500.00	500.00
<b>Total 5300 Presbytery Expenses</b>	<b>1,648.76</b>	<b>4,200.00</b>	<b>4,200.00</b>
<b>5400 Personal &amp; Administration</b>			
5408 · Presbyter Salary	19,715.59	44,216.00	68,000.00
5409 · Presbyter's Housing Allowance	14,166.63	31,518.00	0.00
5410 · SECA Match	1,697.33	5,793.00	5,202.00
5411 · Presbyter Pension	13,755.10	29,913.00	25,160.00
5412 · Presbyter Continuing Ed.	0.00	2,000.00	2,000.00
5413 · Presbyter Professional Exp.	2,646.44	11,000.00	11,000.00
5414 · Presbyter General Assembly Exp	630.47	2,000.00	0.00
5415 · Presbytery Benefits	550.00	0.00	0.00
5420 · Professional Staff Devel.	0.00	0.00	500.00
5430 · Office Staff Salaries	20,020.00	34,320.00	35,350.00
5431 · Office Staff Benefits	12,950.30	23,476.20	23,900.00
5432 · Office Staff Continuing Ed.	0.00	3,000.00	3,000.00
5433 · Office Staff Expense	194.31	700.00	700.00
5434 · Other Office Staffing	5,010.50	0.00	3,000.00
5443 · Treasurer Expense	447.99	750.00	750.00
5450 · Stated Clerk Salary	3,889.20	6,667.20	6,667.20
5453 · Stated Clerk Expense	871.29	700.00	700.00
5454 · Stated Clerk GA Expense	0.00	0.00	0.00

**Maumee Valley Presbytery**  
**Budget to Expense**  
 January through December 2018

	Jan - Dec 18	2018 Budget	2019 Proposed Budget
5455 · Journal Clerk	2,333.31	4,000.00	4,120.00
5456 · Journal Clerk Expense	0.00	350.00	350.00
5457 · Claims Administrator	60.00	0.00	0.00
5460 · Search Committee Expense	0.00	0.00	0.00
5461 · GP Candidate Expense	0.00	0.00	0.00
5462 · GP Moving Expense	0.00	0.00	0.00
5490 · Social Security Match	2,202.65	5,000.00	5,000.00
5491 · Health Reimbursement HRA	1,708.18	0.00	5,000.00
<b>Total 5400 Personal &amp; Administrative</b>	<b>102,849.29</b>	<b>205,403.40</b>	<b>200,399.20</b>
<b>5500 Professional Services</b>	<b>6.56</b>		
5510 · Legal Service Fees	0.00	0.00	0.00
5510.01 · Committee of Counsel	0.00	3,000.00	3,000.00
5510 · Legal Service Fees - Other	0.00	0.00	0.00
<b>Total 5510 · Legal Service Fees</b>	<b>0.00</b>	<b>3,000.00</b>	<b>3,000.00</b>
5520 · Audit Service Fees	3,075.00	6,400.00	6,400.00
5530 · Computer Consultant Fees	627.37	1,500.00	1,500.00
5540 · Webmaster	3,787.56	6,493.00	6,493.00
5550 · Translation Services	0.00	0.00	0.00
<b>Total 5500 Professional Services</b>	<b>7,496.49</b>	<b>17,393.00</b>	<b>17,393.00</b>
<b>5600 Office Expense</b>			
5610 · Office Rent	9,816.31	16,828.00	16,828.00
5620 · Telephone/Internet			
5620.01 · Telephone/Internet Expense	2,030.08	4,060.00	4,000.00
5620.02 · Microsoft Server/Subscription	465.49	600.00	550.00
5620.03 Software			
<b>Total 5620 · Telephone/Internet</b>	<b>2,495.57</b>	<b>4,660.00</b>	<b>5,300.00</b>

**Maumee Valley Presbytery**  
**Budget to Expense**  
 January through December 2018

	Jan - Dec 18	2018 Budget	2019 Proposed Budget
5630 · Stationery/Supplies	917.45	2,000.00	2,000.00
5640 · Postage	848.32	1,500.00	1,500.00
5650 · Insurance			
5650.01 · MVP Insurance	2,018.57	4,137.00	3,480.00
5650.02 · Mt. Sinai Closing Res. Insuranc	461.44	792.00	792.00
5650 · Insurance - Other	0.00	0.00	0.00
Total 5650 · Insurance	2,480.01	4,929.00	4,272.00
5660 · Equipment Repair/Maint., Copies	3,281.67	5,500.00	5,500.00
5661 · Equipment Replacement	1,186.65	6,200.00	6,200.00
5670 · Checking Service Fees	2,045.30	2,000.00	3,250.00
5690 · Paychex Service Fee & Misc	1,423.75	2,500.00	2,500.00
Total 5600 Office Expense	24,495.03	46,117.00	47,350.00
5700 Unrealized Gain/Loss	91,742.61		
Total 5000 Administration & Governance Exp	285,057.50	362,603.40	356,164.40
7000 Program & Mission Expense			
7200 Pby Directed Mission Gifts			
7201 · Mt. Sinai Closing	7,243.89	0.00	0.00
7205 · Latino Ministry Team	0.00	100.00	0.00
7220 · NCD Pastor Salary Support	0.00	0.00	0.00
7225 · Latino Ministry Assistance	0.00	0.00	0.00
7245 · Latino Min. Intern Staff/Prog	0.00	0.00	0.00
Total 7200 Pby Directed Mission Gifts	7,243.89	100.00	0.00
7300 Committee on Ministry Program			
7346 · Background Checks	138.65	400.00	400.00

**Maumee Valley Presbytery**  
**Budget to Expense**  
 January through December 2018

	Jan - Dec 18	2018 Budget	2019 Proposed Budget
7360 · Pastoral Care	12,820.30	2,000.00	2,000.00
7365 · Retired Pastor Recognition	163.88	275.00	575.00
<b>Total 7300 Committee on Mistry Programs</b>	<b>13,122.83</b>	<b>2,675.00</b>	<b>2,975.00</b>
7400 Committee on Prep for Ministry			
7402 · Prep. for Min. - Aid to Cands.	900.00	0.00	0.00
7403 · Candidate Psychological Testing	0.00	500.00	500.00
<b>Total 7400 Committee on prep for Ministry</b>	<b>900.00</b>	<b>500.00</b>	<b>500.00</b>
7500 Branch of Congregational Life			
7501 · Beer Hymns	0.00	200.00	200.00
<b>7502 · Congregational Life Ministry Tm</b>			
7508 · Spiritual Dirs/Transformation	1,334.25	3,500.00	2,000.00
7509 · Toledo Conversation Salary	1,474.25	10,394.00	3,000.00
7510 · Toledo Conversation Mileage	100.28	1,000.00	700.00
7511 Toledo Conversation Program and Mission			1,000.00
7515 · Minute Review Team	65.35	110.00	110.00
7520 · Leadership Development			
7520.01 · Seminar Book of Order	87.00	0.00	250.00



**Maumee Valley Presbytery**  
**Budget to Expense**  
 January through December 2018

	Jan - Dec 18	2018 Budget	2019 Proposed Budget
7520.02 · Communion Training	0.00	0.00	250.00
7520 · Leadership Development - Other	0.00	500.00	0.00
<b>Total 7520 · Leadership Development</b>	<b>87.00</b>	<b>500.00</b>	<b>500.00</b>
7526 · Event Expense	944.25	6,000.00	3,000.00
7530 · Youth Events Fund	0.00	500.00	0.00
7530.01 Sunday School Curriculum Training			200.00
7530.02 Youth Event/Retreat			3,000.00
7530.03 Triennium			8,000.00
7531 · College conference-Montreat	0.00	2,750.00	3,600.00
7535 · Other Ministry Teams & Programs	0.00	200.00	0.00
7535.01 Conference Scholarship for Church Educators and Musicians			1,500.00
7535.02 Christian Educator Retreats			1,000.00
7544 · Urban Ministry/Toledo	0.00	2,500.00	0.00
7548 · Prof. Misconduct Prevention	599.00	600.00	1,500.00
<b>Total 7502 · Congregational Life Ministry Tm</b>	<b>4,604.38</b>	<b>28,054.00</b>	<b>29,310.00</b>
<b>7550 · Camps &amp; Conferences Ministry Tm</b>			
<b>7556 · Kirkmont Support</b>	<b>5,400.00</b>	<b>5,400.00</b>	<b>5,400.00</b>

**Maumee Valley Presbytery**  
**Budget to Expense**  
 January through December 2018

	Jan - Dec 18	2018 Budget	2019 Proposed Budget
7557 · Youth Ministry Camp Sale Reserv	3,215.00		0.00
Total 7550 · Camps & Conferences Ministry Tm	8,615.00	5,400.00	5,400.00
7570 · Resource Center Ministry Team			
7572 · Resources	0.00	0.00	0.00
Total 7570 · Resource Center Ministry Team	0.00	0.00	0.00
Total 7500 Branch of Congregational Life	13,219.38	33,654.00	29,310.00
7700 Branch of Service to the World			
7703 · Mission Interpretation Coord.	0.00	0.00	0.00
7725 · Mission Ministry Team			
7726 · Health Fairs/HHH	600.00	0.00	0.00
7731 · Campus Ministry - Toledo	3,000.00	6,000.00	6,000.00
7734 · Coop. Christian Svc - Galion	0.00	0.00	0.00
7735 · Faith Community Health Min.	0.00	0.00	0.00
7736 · Toledo Area Ministries	-750.00	0.00	0.00
7745 · Mission Advance	0.00	0.00	0.00
7750 · Regional Msns. Matching Grants	0.00	0.00	0.00
7755 · Internatl. PC(USA) Msns	0.00	0.00	0.00
7758 · School Ministries Ohio	1,750.00	3,500.00	3,500.00
Total 7725 · Mission Ministry Team	4,600.00	9,500.00	9,500.00
Total 7700 Branch of Service to the World	4,600.00	9,500.00	9,500.00
7800 Commissioned Ruling Elder Program			

**Maumee Valley Presbytery  
Budget to Expense**

January through December 2018

	Jan - Dec 18	2018 Budget	2019 Proposed Budget
7801 · Commiss. Ruling Elder Training	67.60	300.00	300.00
7804 · Preaching Track Class	283.07	500.00	100.00
7805 · Commissioned Ruling Elder Pg.	0.00	0.00	0.00
<b>Total 7800 Commissioned Ruling Elder Program</b>	<b>350.67</b>	<b>800.00</b>	<b>400.00</b>
<b>7900 Council Approved Contingency Exp</b>			
7910 · Council Approved Contingency Ex	0.00	500.00	500.00
<b>Total 7900 Council approved contingency Ex</b>	<b>0.00</b>	<b>500.00</b>	<b>500.00</b>
<b>Total 7000 Program &amp; Mission Expenses</b>	<b>39,436.77</b>	<b>47,729.00</b>	<b>43,185.00</b>
<b>Total Expense</b>	<b>324,494.27</b>	<b>410,332.40</b>	<b>399,349.40</b>
<b>Net Income</b>	<b>21,953.76</b>	<b>(137,404.40)</b>	<b>(39,751.68)</b>

**MAUMEE VALLEY PRESBYTERY**  
**PROPOSED MINIMUM TERMS OF CALL FOR 2019**  
**FOR FULL TIME INSTALLED CLERGY SERVING CHURCHES**

On September 18, 2018 the Committee on Ministry will be recommending to presbytery for approval a 2.5% 'cost of living' increase in total effective salary for minimum terms of call for full-time installed pastors for 2019.

A model for 2019 terms of call for a full-time installed pastor at minimum is found below.

HOWEVER, each individual congregation/Session is urged to log into Benefits Connect with your user number to further refine the cost to your congregation in light of changes that have been made in benefits which can be offered.

**Installed Pastor**

<b>Total Effective Salary</b>	<b>\$47,297.75</b>
Includes Cash +Housing allowance/Manse value +Other Compensation such as retirement savings, down payments on housing, equity allowances, flexible spending accounts, furnishings allowances, Interest free loans, and employer contribution to SECA . Does not include the utility allowance if the member lives in a manse and the utilities are in the name of the employing organization. (NOTE: Total effective Salary is not the same as taxable salary reported to the IRS or to the Social Security administration.)	
<b>Health Dues in Pastor's Participation</b>	<b>\$11,824.44</b>
(Based upon 25% of total effective salary for pastor and family)	
<b>Pension (Based upon 11% of total effective salary)</b>	<b>\$ 5,202.75</b>
<b>D&amp;D Dues</b>	<b>\$472.98</b>
(Based upon 1% of total effective salary)	
<b>Reimbursable</b>	
Professional Expenses including Travel & Technology (IRS 2018 business mileage rate was \$0.545) (2019 rate has not yet been advised)	<b>\$ 3,075.00</b>
Continuing Education	<b>\$871.25</b>
<u>Continuing education funds may be rolled over for up to 3 years</u>	
<b>TOTAL MINIMUM TERMS OF CALL</b>	<b>\$68,744.17</b>

Vacation: 4 weeks including 4 Sundays      Continuing Education: 2 weeks including 2 Sundays

If the employer provides actual housing/manse as part of the member's compensation without charging the member, the employer must report it to the Board of Pensions as part of the member's effective salary. The reported amount **must be at least 30% of all other compensation** that is included in effective salary. When a manse is provided, typically the church pays all utilities directly to the companies.

**COUNCIL MINUTES OF MAUMEE VALLEY PRESBYTERY**  
**Presbytery Office Complex at 700 E. Melrose, Findlay Ohio**  
**August 21, 2018**

**Present** Ron Boyd, Ken Wessler, Gillian Holzhauser- Graber, Diana Wagar, Jay Salvage,  
Tom Polker, David Tilley, Jim Miller, Adrienne Weisert, Ruth Jones, Dana Bourne  
  
Staff: Lynn Bova, Dean McGormley, David Bartley  
  
Guests: Ben Shaw, Carol Burnworth, Matthew Meinke

**4:00 Call to Order**

Declaration of a Quorum

Approval of the minutes of April 17, 2018 **So ordered**

Spiritual Formation .....

**4:20 Search Committee for GP**

The Search Committee for Presbyter for Common Life / General Presbyter of Maumee Valley Presbytery unanimously and with joy

**ON MOTION** that the Reverend Doctor Matthew David Meinke be employed for the position of General Presbyter under the terms specified in the motion taken by the Presbytery on 17 September 2017, and including terms of call and job description as now stated. **So Ordered** (contract attached at end of minutes)

**4:50 Vision and Structure** ..... Jay Salvage and Tom Polker  
Jay presented the report and asked for an hour of time on the docket.

**5:00 Budget and Finance**..... Ken Wessler & David Bartley

David Bartley presented the proposed budget for the 2019 year.

**ON MOTION** to present the 2019 budget to MVP for approval. **So ordered**

**ON MOTION** that the Watson funds to be used for the operating budget as needed. **So Ordered.**

**ON MOTION** to recommend to MVP a raise of the per capita by \$1.00. **So Ordered**

The office is in the process of using new software for accounting.

**5:15 Nominations for Budget & Finance, Personnel & Nominating**  
Need to be thinking about people to replace some who are leaving these rolls.

**5:25 Updates: (things not to forget for Presbytery)**

Request for communion at the retreats – youth in Nov. & Spiritual Formation in Oct.

**ON MOTION** to approve communion for the youth retreat in November and Spiritual Formation in October. **So ordered.**

Spencerville – request to close – presbytery needs to approve ACDC to work on this with them

**ON MOTION to recommend to MVP** appointing the ACDC to work with the Spencerville church proceeding closing. **So ordered.**

GA Commissioners Reports

BOP – Doug Portz (10 Min. and a pre presbytery presentation from 1:30-2:30)

Gun Safety Info

Camp Rejoice Video seven minutes long

**ADMINISTRATIVE COMMISSION REPORTS**

- ACDC (Administrative Commission for Dissolving and Dismissing Churches).....Susan Rowland Miller
- Grand Rapids.....Karen VanderPloeg
- Ada Bucyrus..... Ken Wessler
- Mt. Sinai Commission .....Janeane Hopkins

**COMMITTEES AND MINISTRY REPORTS that have implication for Presbytery agenda**

Branch of Congregational Life ..... Pamela Short

Planning is in process for the high school retreat in November.

They have received over \$26,000 towards the \$80,000 needed to meet the goal for the Toledo project. They will not be proceeding with the project and the donated funds will be returned to the donors.

- Committee on Ruling Elder Training..... Tom Polker
- Committee on Ministry..... Ron Boyd
- Committee on Preparation for Ministry..... Mary Jane Saunders
- Synod of the Covenant..... Gillian Holzhauser-Graber

Synod assembly met in August.

Branch of Service to the World..... Jessie Myers

Jessie Myers has resigned as the chair of that committee

**ON MOTION** to recommend to MVP the approval of the resignation of Jessie Myers from the Branch of Service to the World. **So Ordered**

Nominating..... Rose Jones

Tom has agreed to serve as moderator for 2019 and Jeanne Hopkins for Vice Moderator of MVP.

- Personnel..... Diana Wagar
- Latino Ministry..... Jim Miller

Jim Miller presented information about a recent contact with a member of the  
Presbytery in Mexico City and they wish to send a representative to talk at the  
Presbytery in November. A consensus of the group said this would be fine.

Presbyterian Women..... Dana Bourne

Dana attended the churchwide gather recently in Louisville. A Fall gathering will be held  
on October 6 at the Clyde Church.

5:40 DEVELOPMENT OF AGENDA FOR PRESBYTERY .....Dean

Break Out Group requests so far:

Directory for Worship (possibly inviting Paul Detterman) for Nov.?  
Structure Committee

**ON MOTION to recommend to MVP** that the November meeting be moved to 1:00 ending with dinner  
as a possibility so that the Tecumseh church musicians may participate in worship. **So ordered.**

5:50 Closing Worship.....

6:00 ADJOURNMENT

+++++

Attachment:

**TEMPORARY GENERAL PRESBYTER ( PRESBYTER FOR COMMON LIFE) CONTRACT**

This contract is between The Reverend Doctor Matthew David Meinke and Maumee Valley  
Presbytery entered into by the Council acting as trustees of the presbytery with a start date of  
November 1, 2018. This contract to be renewed every year for 3 consecutive years, with the  
provision of converting to called and installed at the end of the third year, as approved by  
Presbytery on 9/17/17: "ON MOTION that the Presbytery agrees to the Maumee Valley Presbytery  
Council hiring a Temporary Presbyter for Common Life with a view to, if the way be clear and with the  
approval of the Presbytery's Committee on Ministry, after a minimum of 3 years of service to that  
Presbytery, the Maumee Valley Presbytery Council may present that Temporary Presbyter for Common  
Life to the Presbytery as sole nominee to be voted on for the position of called and installed Presbyter for  
Common Life without the Presbytery going through the process as outlined in Section G-2.08 of the Book  
of Order". This contract may be terminated by either party with 90 days' notice.

The Purpose, Position Relationship and Accountability, Responsibilities, Skills and Abilities are  
as outlined in the most recent job description, (attached) approved 19 February 2013, editorial  
changes adopted by Presbytery 10 February 2015. Updated for clarity-----

The only addition being, there will be quarterly meetings with the Personnel Committee to share  
joys and address concerns of both the General Presbyter and the Personnel Committee during  
the first year, annually thereafter, and as needed or requested.

The compensation package for this position is for the remainder of 2018 (prorated) and 2019:

Salary	\$ 38,000.00
Housing	\$30,000.00
One half of SECA (7.65% of total eff. salary)	5,202.00
Medical (25% of total effective salary)	17,000.00
Pension (11% of total effective salary)	7,480.00
Death & Disability (1% of total effective salary)	680.00
Reimbursables(not including cell phone)	11,000.00
Continuing Education	<u>2,000.00</u>
 TOTAL COMPENSATION	 \$111,362.00

GA Years (+\$2000)

Presbyterian Leadership Formation

(5 work days each year, 3 year program for first time presbytery leaders  
sponsored by AMCL/PMA/GA)

Moving Expenses	Up to	\$ 6,000.00	begins as soon as Council approves contract
HRA		\$ 2,500.00	
Cell phone paid from Presbytery phone budget			
FSA available for employee contribution.			
Dental and Vision available - employee pays			
403(b) available			
5 weeks vacation with 5 Sundays			
2 weeks study leave with 2 Sundays			



Maumee Valley Presbytery

Balance Sheet

As of JULY 31, 2018

Jul 31, 18

**ASSETS**

**Current Assets**

**Checking/Savings**

1001 · Checking Account 95,774.92

**Total Checking/Savings** 95,774.92

**Accounts Receivable**

**1600AR · Loans to Students**

1601 · McCain Loan 166.62

1602 · Wiesmann Loan 1,079.29

**Total 1600AR · Loans to Students** 1,245.91

**Total Accounts Receivable** 1,245.91

**Total Current Assets** 97,020.83

**Other Assets**

**1100 · Church Revolving Loans**

1108 · 1st Church, Upper Sandusky 10,282.72

1110 · MVP Loan for NCD Property 2013 213,826.60

1111 · 1st Church, Perrysburg 8,796.56

1113 · 1ST PRESBYTERIAN CHURCH FOREST 11,569.93

1115 · Delphos 12,000.00

**Total 1100 · Church Revolving Loans** 256,475.81

**1300 · Pastoral Housing Loans**

1303 · Holmes, Douglas 13,705.96

**Total 1300 · Pastoral Housing Loans** 13,705.96

**1925 · New Covenant Trust Accts**

1926 · Cash/Cash Equivalents 85,294.90

1927 · Fixed Income 339,514.44

1928 · Equities 1,035,110.87

**Total 1925 · New Covenant Trust Accts** 1,459,920.21

**Total Other Assets** 1,730,101.98

**TOTAL ASSETS**

1,827,122.81

**LIABILITIES & EQUITY**

**Liabilities**

**Current Liabilities**

**Other Current Liabilities**

**2000 · Current Liabilities**

**2150 · Payroll Liabilities**

2160 · Flexib 0.08

**Total 2150 · Payroll Liabili** 0.08

**Total 2000 · Current Liabilities** 0.08

**Total Other Current Liabilities** 0.08

**Total Current Liabilities** 0.08

**Total Liabilities** 0.08

**Equity**

3000 · Unrestricted Fund Balance 712,652.25

3100 · Undistributed Investments Proce

Maumee Valley Presbytery

Balance Sheet

As of JULY 31, 2018

3101 · Undistributed Investmens Proc	-56,170.31
<b>Total 3100 · Undistributed Investments Proce</b>	<b>-56,170.31</b>
<b>3200 · PRESBYTERY DESIGNATED</b>	
3201 · King/Dorr St. Taxes	2,483.22
3202 · Presbytery Evangelism Program	628.57
3203 · N E Cluster Funds	206.68
3204 · Church Closing	
3204.01 · Clay Center Closing	12,096.86
3204.02 · Grand Rapids Church Closing	-1,300.00
3204.03 · Monte Sinai Closing	39,111.93
<b>Total 3204 · Church Closing</b>	<b>49,908.79</b>
3205 · Presbytery Endowment Fund	8,425.55
3206 · Elizabeth J. Watson Fund	48,378.38
3207 · GA New Worshiping Com. Seed Gra	11,116.00
3208 · Mt. Sinai New Church Developmen	3,402.35
3209 · Zion Loan Fund	12,431.45
3210 · Employee Health Reimbursement	5,127.14
3211 · Insurance	15,265.89
3212 · Two Cents a Meal Fund	3,190.24
3213 · Pentecost Offering	2,038.31
3214 · Pastoral Care Fund	20,610.62
3217 · Office Purchase Reserve Fund	33.10
3218 · New & Redevelopment Fund	120,078.99
3219 · Aid to Candidates	7,340.16
3220 · Professional Staff Development	506.51
3221 · CRE Reunion Retreats	5,297.00
3223 · Camp Sale Reserve	208,055.52
3224 · Church Extension Revolving Fund	244,649.38
3225 · Mandatory 4% Loan Reserve	24,337.78
3226 · Pastoral Housing Asst. Loan	100,138.56
<b>Total 3200 · PRESBYTERY DESIGNATED</b>	<b>893,650.19</b>
<b>3300 · DONOR DESIGNATION</b>	
3301 · Conger Fund for Pastoral Emerg.	23,003.63
3302 · Triplett & Wolfe Memorial Fund	2,617.10
3303 · Peace/Global Mission Fund-PBY	13,652.28
3304 · Grace/Collingwood Urban Min	6,210.49
<b>Total 3300 · DONOR DESIGNATION</b>	<b>45,483.50</b>
3900 · Retained Earnings	155,500.49
Net Income	76,006.61
<b>Total Equity</b>	<b>1,827,122.73</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,827,122.81</b>

Maumee Valley Presbytery  
Balance Sheet Summary  
July 31, 2018

	Jul 31, 18
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	95,774.92
Accounts Receivable	
1600AR · Loans to Students	1,245.91
<b>Total Accounts Receivable</b>	1,245.91
<b>Total Current Assets</b>	97,020.83
<b>Other Assets</b>	
1100 · Church Revolving Loans	256,475.81
1300 · Pastoral Housing Loans	13,705.96
1925 · New Covenant Trust Accts	1,459,920.21
<b>Total Other Assets</b>	1,730,101.98
<b>TOTAL ASSETS</b>	1,827,122.81
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
2000 · Curren	0.08
<b>Total Other Current Liabilities</b>	0.08
<b>Total Current Liabilities</b>	0.08
<b>Total Liabilities</b>	0.08
<b>Equity</b>	
3000 · Unrestricted Fund Balance	712,652.25
3100 · Undistributed Investments Proce	-56,170.31
3200 · PRESBYTERY DESIGNATED	893,650.19
3300 · DONOR DESIGNATION	45,483.50
3900 · Retained Earnings	155,500.49
Net Income	76,006.61
<b>Total Equity</b>	1,827,122.73
<b>TOTAL LIABILITIES &amp; EQUITY</b>	1,827,122.81

Maumee Valley Presbytery  
Actual Income/ Expense to 2018

	<u>Actual/ Income</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Income</b>			
4000 · Admin & Governance Income			
4100 · Per Capita Receipts	160,213.82	221,400.00	-61,186.18
4200 · Other Council Directed Income	179,127.71	43,028.00	136,099.71
4300 · Church Closing Income	94.58	0.00	94.58
<b>Total 4000 · Admin &amp; Governance Income</b>	<u>339,436.11</u>	<u>264,428.00</u>	<u>75,008.11</u>
4400 · Presbytery Designated Income	57,210.72	112,250.00	-55,039.28
6000 · Program & Mission Income			
6100 · Donor Direct. Mission Pass Thru	92,162.42	0.00	92,162.42
6199 · Mission Pass-Through	0.00	0.00	0.00
6200 · Other Council Directed Income	6,951.92	8,500.00	-1,548.08
<b>Total 6000 · Program &amp; Mission Income</b>	<u>99,114.34</u>	<u>8,500.00</u>	<u>90,614.34</u>
<b>Total Income</b>	<u>495,761.17</u>	<u>385,178.00</u>	<u>110,583.17</u>
<b>Gross Profit</b>	<u>495,761.17</u>	<u>385,178.00</u>	<u>110,583.17</u>
<b>Expense</b>			
5000 · Administration & Governance Exp			
5100 · Pby. Directed Per Capita Pmt	53,082.81	77,540.00	-24,457.19
5200 · Council Directed Committee Exp.	3,749.07	11,950.00	-8,200.93
5300 · Presby. Exp. (Council Direct)	1,648.76	4,200.00	-2,551.24
5400 · Personnel & Administrative	102,849.29	205,403.40	-102,554.11
5500 · Professional Services	7,489.93	17,393.00	-9,903.07
5600 · Office Expense	24,495.03	46,117.00	-21,621.97
5700 · Unrealized Gain/Loss Investment	91,742.61		
<b>Total 5000 · Administration &amp; Governance Exp</b>	<u>285,057.50</u>	<u>362,603.40</u>	<u>-77,545.90</u>
7000 · Program & Mission Expenses			
7100 · Donor Dir. Mission Pass Thru	95,260.29	0.00	95,260.29
7200 · PBY DIRECTED MISSION GIFTS	7,243.89	100.00	7,143.89
7300 · Committee on Ministry Program	13,122.83	2,675.00	10,447.83
7340 · Reconciliation Consult. Team	0.00	0.00	0.00
7400 · Committee on Prep. for Ministry	900.00	500.00	400.00
7500 · Branch of Congregational Life	13,219.38	33,654.00	-20,434.62
7700 · Branch on Service to the World	4,600.00	9,500.00	-4,900.00

Maumee Valley Presbytery

Actual Income/ Expense to 2018

7800 · Commissioned Ruling Elder Prog.	350.67	800.00	-449.33
7900 · Council Approved Contingency Ex	0.00	500.00	-500.00
Total 7000 · Program & Mission Expenses	<u>134,697.06</u>	<u>47,729.00</u>	<u>86,968.06</u>
9000 · Payroll Expenses	0.00		
Total Expense	<u>419,754.56</u>	<u>410,332.40</u>	<u>9,422.16</u>
	<u>76,006.61</u>	<u>-25,154.40</u>	<u>101,161.01</u>

Church	Church Name	Program & Mission (Mission Cause)										Admin & Governance (Per Capita)				
		2018 Pledges			2018 Mission Total Pmts. To Date	2018 Pledge Pmts. To Date	2018 Pledge Balance Due	2018 Unpledged Pmts.	PC Prior Yr Bal. Due	PC Prior Yrs Balance PD	PC Prior Yrs Balance E Due	2018 Assessment	2018 Assessment Paid to Date	2018 Balance Due		
		Presbytery	Synod	GA											Total	
3279	Adrian First	650.00	40.00	310.00	1,000.00	1,000.00	0.00	0.00	0.00	0.00	0.00	4,677.98	4,677.98	0.00		
6765	Antwerp First	0.00	0.00	0.00	0.00	0.00	1,145.00	0.00	0.00	0.00	1,053.32	1,053.32	0.00			
3282	Blissfield First	0.00	0.00	0.00	0.00	0.00	2,100.00	0.00	0.00	0.00	2,044.68	2,044.68	0.00			
6509	Bluffton First	4,071.00	210.00	1,628.00	5,909.00	3,446.94	2,462.06	0.00	0.00	0.00	3,624.66	3,624.66	0.00			
6766	Bowling Green 1st	8,022.30	493.68	3,826.02	12,342.00	7,199.50	5,142.50	0.00	0.00	0.00	6,443.84	6,443.84	0.00			
6767	Bryan First *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,001.48	7,001.48	0.00			
6589	Bucyrus First	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,438.64	30.98	0.00	30.98			
3284	Cadmus First	975.00	60.00	465.00	1,500.00	0.00	1,500.00	0.00	0.00	0.00	1,549.00	1,549.00	0.00			
6772	Cecil First	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,572.80	0.00	464.70	0.00	464.70			
6510	Celina First	780.00	48.00	372.00	1,200.00	700.00	500.00	0.00	0.00	0.00	1,332.14	1,332.14	0.00			
6774	Clyde First	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,664.28	1,700.00	964.28			
Closed	Columbus Grove	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30.00	0.00	30.00	0.00	30.00			
9455	Defiance First	4,940.00	304.00	2,356.00	7,600.00	7,600.00	0.00	0.00	0.00	0.00	3,624.66	3,624.66	0.00			
6513	Delphos First	100.00	0.00	0.00	100.00	100.00	0.00	0.00	1,961.15	0.00	1,022.34	0.00	1,022.34			
6514	Dola*	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	836.46	898.42	(61.96)			
3162	Erie First	1,040.00	64.00	496.00	1,600.00	800.00	800.00	0.00	0.00	0.00	1,239.20	1,239.20	0.00			
6518	Findlay Enon Valley	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,549.00	1,549.00	0.00			
8692	Findlay Faith	1,300.00	80.00	620.00	2,000.00	1,000.00	1,000.00	0.00	0.00	0.00	1,084.30	960.38	123.92			
6515	Findlay First	5,000.00	500.00	1,000.00	6,500.00	4,000.00	2,500.00	600.00	0.00	0.00	13,848.06	13,410.00	438.06			
6598	Forest First	130.00	8.00	62.00	200.00	200.00	0.00	0.00	0.00	0.00	340.78	340.78	0.00			
6780	Fostoria First	0.00	0.00	0.00	0.00	0.00	0.00	18,714.82	965.00	###	2,788.20	0.00	2,788.20			
6782	Fremont Eastside	1,950.00	120.00	930.00	3,000.00	1,250.00	1,750.00	0.00	0.00	0.00	681.56	681.56	0.00			
6781	Fremont First	650.00	40.00	310.00	1,000.00	583.35	416.65	0.00	0.00	0.00	3,965.44	1,982.72	1,982.72			
6600	Galton First*	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	743.52	0.00	743.52			
6783	Grand Rapids First	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,393.44	0.00	247.84	0.00	247.84			
0	Hicksville First	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,270.18	0.00	1,270.18			
6787	Huron First	1,300.00	80.00	620.00	2,000.00	2,000.00	0.00	0.00	51,484.58	0.00	4,647.00	0.00	4,647.00			
6603	Kenton Trinity	650.00	40.00	310.00	1,000.00	517.00	483.00	0.00	0.00	0.00	1,208.22	1,208.22	0.00			
3169	Lasalle First	325.00	20.00	155.00	500.00	500.00	0.00	0.00	0.00	0.00	1,177.24	1,177.24	0.00			



6768	West Bethesda	4,225.00	260.00	2,015.00	6,500.00	3,791.70	3,791.70	2,708.30	0.00	0.00	0.00	0.00	2,323.50	2,323.50	0.00	
6770	West Eagle Creek	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	0.00	0.00	0.00	0.00	433.72	433.72	0.00	
6771	West Unity *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,695.26	2,695.26	0.00	
Prior yr. Mission/Per Cap						1,218.50										
Personal Mission						2,000.00										
TOTAL		70,337.30	4,762.08	32,035.62	107,135.00	55,894.87	59,113.37	51,240.13	27,764.00	155,199.35	2,256.54	199,727.08	157,895.32	41,831.76		

1 & Mission Gifts - Pby (budget) 143,860.00

Personal PC 0.00  
 Personal PC- 61.96  
 Recvd YTD 160,213.82  
 tfr to 0.00  
 0.00 collected  
 79% of current PC

Pby. Mission Pledges YTD 70,337.30  
 Bal. unpledged 73,522.70

07/31/18

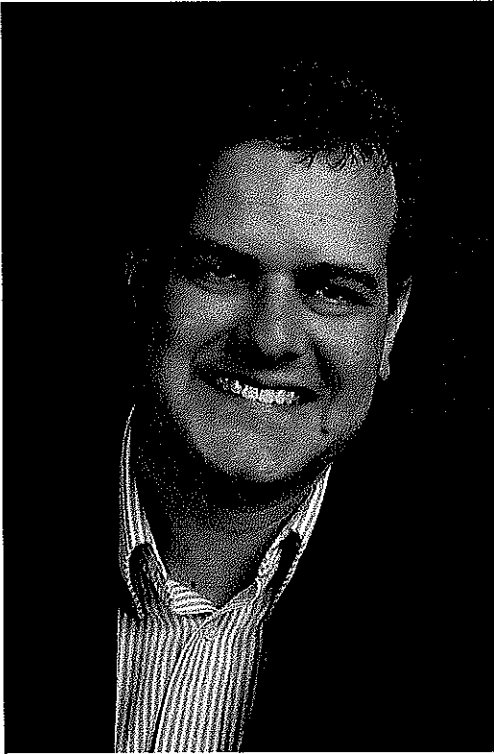
0.00

\* asterick by church name means no pledge to GA, SYNOD, PBY

\* red zero's blance is paid in full

**all church names highlighted in yellow means I received their pledge statement**





**Dr. Matt Meinke** serves as the stated clerk/solo mid-council leader of Indian Nations Presbytery (a gathering of 47 PCUSA congregations in central and southwest Oklahoma), and as transitional pastor for First Presbyterian Church in Duncan, Oklahoma. A native of Wisconsin and huge Packer fan, Matt is a teacher, administrator, pastor, organist, hymn writer, and storyteller.

During his time of study at Westminster College (New Wilmington, PA), Matt briefly served as a mission co-worker in Piedras Negras, Mexico, then began a career as church musician before feeling a call to a ministry of Word and Sacrament, and attending Princeton Seminary. He has served churches in Ohio, Pennsylvania, New Jersey, Arkansas, and Oklahoma, in ordained and non-ordained capacities, serving First Presbyterian Church in Oklahoma City for many years. Also a graduate of the Church Development

Institute and Drew University (D.Min.), Matt feels strongly about the need for generosity and inclusion in a diverse society. He has a heart for teaching, listening, congregational development, preaching, and contemplative prayer. Matt's Morning Reflections, at [www.mattmeinke.com](http://www.mattmeinke.com), serve as a weekday devotional for many in our denomination. He also leads trips to the Holy Land and other pilgrimages, with the Journeys of Paul Mediterranean Cruise coming in October 2018. Matt is an avid fisherman, scuba diver, traveler, local foodie, and Packer and Thunder fan.

Matt returns to Ohio to serve Maumee Valley Presbytery as General Presbyter, and to be closer to his mother, sister, brother-in-law, niece, and nephews, who all live in Medina, Ohio.

## Statement of Faith

Rev. Matt Meinke

My individual faith finds expression every day as I encounter the awesome love of God in Christ Jesus my Lord. This experience with the risen Christ is rooted in more than forty years of nurture in the faith, and on a good day my words and actions reflect the love of God and grow out of my experience of grace. On other days, I distance myself from God's love.

Having grown up in a Christian home, every Sunday was filled with encounters of the Holy - from family disciplines to Sunday School teachers, from Scripture to sermons, from hymns to prayer, from opportunities in leadership to relationships sown. All of these experiences served as good soil for an experience of God's grace and a transformative encounter with the living Christ.

Through the lens of scripture as I reflect on my life, the parables of the lost sheep, the lost coin, and the lost son rise to the surface of my memory. Even the times where I felt distanced from God, such as how alcoholism and divorce have impacted my family, I have encountered a God who yearned for and sought after me in grace, hope, and love.

This wrestling with God, along with transformative experiences like camp, my work as a church musician, and studying in Israel for a semester in undergraduate, further refined my understanding of a God who was seeking after the lost. As I went off to Princeton Theological Seminary that call of God became more clear, and a prompting to ministry in local congregations and in the larger church.

To this end I see the best expression of my life as that in response to this love and in service to God's people as a pastor in and through the Presbyterian Church - to lead the people of God in worship, study, and service that has integrity and Biblical rootedness.

Through all this and more, I believe that the God of the Empty Tomb desires for us to live fully, love wastefully, and model a life that transcends boundaries. Despite the power of sinfulness and rebellion in myself and in the world, I trust in the sovereignty of God, the love of God as shown in Jesus Christ, and the sufficiency of the Holy Spirit to lead individuals and the Church into new life.

## **General Presbyter ( Presbyter for Common Life) Job Description**

### **Purpose:**

The General Presbyter (Presbyter for Common Life) shall provide pastoral and administrative leadership as Maumee Valley Presbytery lives into its mission which is: *“We are called by Jesus Christ in this time and place, Living as covenant community; transforming lives and communities in Jesus Christ; making healthy transitions as leaders & congregations. We are the Presbyterian Church, USA regional body of Christ, in Northwest Ohio & Southeast Michigan.”*

### **Position Relationship and Accountability:**

The General Presbyter ( Presbyter for Common Life) is a temporary contract position, approved by Council each year, with the provision to convert to a called and installed position after 3 years by the Maumee Valley Presbytery.. The Presbyter undergoes a yearly evaluation of performance and compensation in keeping with the Personnel reviews found in the Administrative Manual of the Maumee Valley Presbytery.

The Council/Presbytery shall make provision in the Manual of Operations for the process of election, the description of responsibilities, the method of performance review and the manner of termination of employment.

### **Responsibilities:**

The General Presbyter ( Presbyter for Common Life) will pray for and with the congregations, pastors and leaders of the Presbytery, providing seasonal occasions for the development of the Biblical disciplines of the Spiritual Life.

The Presbyter oversees the pastoral care of the clergy of Maumee Valley Presbytery and their families, especially in times of special need.

The Presbyter will lead and assist the Presbytery as a whole and the ministries in particular with focusing upon essential elements of the Presbytery's mission and ministry.

The Presbyter will encourage congregations, specifically those who are moving through transitions and change. The Presbyter works with the appropriate entities to encourage healthy transitions and healthy leadership.

The Presbyter provides administrative and pastoral support for the work, ministry, mission, and vision of Maumee Valley Presbytery.

**Skills and Abilities:**

The General Presbyter ( Presbyter for Common Life) must be a ruling elder or teaching elder with spiritual maturity, Christian character, a solid understanding of the Presbyterian Church(USA), and someone who models authenticity and intentionality.

The job of Presbyter requires a firm spiritual foundation, excellent communication and organizational skills, computer literacy, and excellent team building skills.

The Presbyter must be a faithful worship leader, with Biblical insight and knowledge, and able to articulate theologically the movements of God throughout the Presbytery.

He/She must exhibit working knowledge of the Constitution of the Presbyterian Church(USA), and the Manual of Operations of Maumee Valley Presbytery.

The Presbyter must be able to say "yes" and "no" in a tactful manner and live with the consequences of either decision. The Presbyter must have the ability to assist the Presbytery in identifying areas of strength and opportunities for growth. He/she must be able to establish priorities and live a balanced life in the midst of many competing interests and demands.

The Presbyter shall maintain a relationship of trust and confidentiality and hold in confidence all information revealed to him/her in the course of providing care and all information relating to the exercise of limited pastoral service. Serving with energy, intelligence, imagination and love, the Presbyter will be loyal to Jesus Christ and the Church Universal.

It should be understood that as the Maumee Valley Presbytery restructures, it may be necessary to modify the above job description in consultation with the General Presbyter.

Approved by Maumee Valley Presbytery 02/19/2013; editorial changes adopted by Presbytery 02/10/2015.

Copied from Personnel Policies and Manual of Operations by D Wagar, Personnel Moderator 08/13/2018

Updated suggested changes \_\_\_\_\_

The compensation package for this position is for the remainder of 2018 (prorated) and 2019:

Salary	\$ 38,000.00
Housing	\$30,000.00
One half of SECA (7.65% of total eff. salary)	5,202.00
Medical (25% of total effective salary)	17,000.00
Pension (11% of total effective salary)	7,480.00
Death & Disability (1% of total effective salary)	680.00
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Continuing Education	<u>2,000.00</u>
 TOTAL COMPENSATION	 \$111,362.00

GA Years (+\$2000)

Presbyterian Leadership Formation

(5 work days each year, 3 year program for first time presbytery leaders  
sponsored by AMCL/PMA/GA)

Moving Expenses Up to \$ 6,000.00 begins as soon as Council  
approves contract

HRA \$ 2,500.00

Cell phone paid from Presbytery phone budget

FSA available for employee contribution.

Dental and Vision available - employee pays

403(b) available

5 weeks vacation with 5 Sundays

2 weeks study leave with 2 Sundays

Branch of Congregational Life  
Minutes Thursday, July 26, 2018

Called to order at 9:30 am

Pamela Short, moderator

Present: Alice Pleasnick, Marilyn Smith, Lynn Bova, Lanie Sipes, Adrian Weisert, David Montgomery Pamela Short and David Good.

Excused Clint Tolbert (sabattical), David Bartley (conflict in schedule), Julie Kling (ill).

Devotions – led by David Good

Approval of minutes- Motion made and seconded. After no discussion passed.

## Reports

- Emerging Leadership Retreat, Lanie Sipes  
Planning team made up of Lanie Sipes, Kaitlyn Long, David Montgomery, Adriane Weisert, Lynn Bova, MB McCandless, Ben Shaw, Karol Farris, Nick Huffman, Julie Kling and Jason Armstrong has met twice. Secured Kirkmont Friday, November 16 – Sunday, November 18, 2018 for the MVP High School Retreat. Theme: Claiming Your Place in the Body of Christ. Flyers and registration forms are available.
- Professional Misconduct Prevention, Pamela Short  
Pam reported that the retired pastors want their own workshop catering to their specific needs. Church staff should perhaps have their own as well.  
We discussed having 3 congruent tracks with an outside presenter (like Guide One)  
And aside, we highly recommend that all pastors be part of a Covenant Group.
- Professional Misconduct Policy Review report from Marilyn Smith. The group has met and drafted a document which they plan to review. Pamela Short asked that a draft be sent to the Branch of Congregational Life by September 15.
- Youth Triennium- David Montgomery  
Dates are July 16-20, 2019 at Purdue University  
Those eligible to go are entering high school freshmen through graduated seniors  
Jo Salvage has agreed to be the registrar for MVP and is seeking adult chaperones.  
Flyers will be distributed at Presbytery and we are asking for time on the Presbytery docket.  
Attached is a letter that will go to all churches.  
Cost is \$555.00 per person (which covers program costs, housing and meals). Presbytery's budget will cover cost of chaperones, transportation, t-shirts, trading pins, and orientation meeting.
- Montreat College Conference- David Montgomery is serving as registrar.
  - See attached flyer.
  - David will update the flyer to include the \$120.00 scholarship money available for each of the first 30 registrants from Maumee Valley Presbytery and Toledo Campus Ministry.
- Association of Presbyterian Christian Educators (APCE): The discussion of a training event based on what was learned through the APCE conference was tabled until next meeting.
- Kirkmont camp, David Bartley- See video for report: <https://www.youtube.com/watch?v=LcNaMJTvGaM>
- Communion Training October 6 at Tontogany, Pamela Short- Bob Butcher will lead this.

- Spiritual Formation Team, Lynn Bova
  - Retreats open to anyone in the presbytery (get publicity)
    - Oct. 17-19, 2018 – Baptism led by Bob Butcher
    - March 3-5, 2019 – Season of Easter led by David Good
    - Nov. 6-8, 2019 – Sabbath Keeping led by Nan Clancy
    - Ann Marie Montgomery, Bob Butcher, David Good, Nan Clancy and Lynn Bova are still doing devotions for various branches and COM. They meet periodically to pray for the Presbytery.
  - First Presbyterian Huron will be extending an open invitation to those who want to arrive in Huron before the next Presbytery meeting (Sept 18) for guided meditation, labyrinth, prayer path, and places for spiritual renewal and restaurants. (Know that Board of Pensions will present from 1:30-2:30).
- Book of Order training for moderators and clerks, Lynn Bova
  - Lynn will set a date Oct or Nov with Dean McGormley
    - “Welcome to the Clerk” suggested title
    - Lynn has a Power Point from another presbytery that we might want to use
- Temporary Interim Presbyter for Common Life, Lynn Bova
  - Report on Restructuring at Presbytery Level- Jay Salvage will share 1 hour at Presbytery
  - Lynn’s timeline is uncertain but she will not be the next presbyter
  - Defiance could lead a workshop on “How to say good-bye”.
- Written report from Susan Rowland Miller (see attached report)
  - Appreciate schedule flexibility but still problematic in that not all participants will be able to attend all the meetings.
- Grace/Collingwood Urban Ministry, Pamela Short
  - As of today’s date we have \$26,050.00 in pledges toward the goal of \$79,926.50 needed to call a full time experienced ordained teaching elder to serve 40 % time offering pastoral care , worship and preaching with Grace Presbyterian and 60% time to coordination of mission ministries between Grace and Collingwood. We did not receive grant money from the Toledo Foundation.
  - A great deal of concern was expressed for the members of Grace Presbyterian and for the children of urban Toledo. Still, given the short fall of \$53,900.00 the following motion was put forth:

**Motion-**

With thanksgiving for the commitment to Grace/Collingwood Urban Ministry and with regret we were not able to raise the \$80,000 needed to call a full-time ordained, experienced urban minister, the Branch of Congregational Life chooses to return the \$26,050 given by individuals, churches and the Synod of the Covenant. We continue to be in prayer for God’s vision for urban mission in Maumee Valley Presbytery. Motion made, seconded. After much discussion, the motion passed unanimously.

- David Good will draft a letter to those who made pledges.

- New IRS laws and camps and conference fund. Lynn Bova informed us that because of IRS laws taking effect in 2019, some changes are in order regarding how MVP monies are allocated and recorded. This affects the Branch of Congregational Life budget monies for camps and conferences. Lynn explained that there is an endowment with roughly \$200,000.00 from which earned income money is currently used to support Kirkmont. Normally, this appears in the BCL budget at the rate of \$5,400.00. The following motion was made:

**Motion—**

Given changes in the IRS laws, the Branch of Congregational Life is removing \$5,400.00 from our budget for camps and conferences, with the understanding that Kirkmont will continue to receive support via the earned income from the camps and conference endowment. Our commitment to Kirkmont remains strong. The motion was seconded and passed unanimously.

Lynn Bova will send us more information on the Camps and Conference Endowment, as she has now informed us that the BCL is responsible for the administration of that fund.

**Approved Budget for 2019 (per capita and mission fund)**

Beer & Hymns			\$200
Session Records			\$110
Special Events			\$3,000
Montreat College Conference			\$3,600
Sunday School Curriculum training			\$200
Communication Training			\$250
Book of Order Training			\$250
Professional Misconduct Prevention/Child Protection			\$1,500
Spiritual Formation			\$2,000
Toledo Conversations			\$4,700
	Salary	\$3,000	
	Program	\$1,000	
	Mileage	\$700	
Youth Event			\$3,000
APCE Event			\$1,000
<b>Total</b>			<b>\$19,810</b>

**Upcoming Meetings**

Branch of Congregational Life	Thursday, October 11	9:30 a.m. to 1:30 p.m.
Council	Tuesday August 21	4:00 p.m. to 6:00 p.m.
	Tuesday October 30	4:00 p.m. to 6:00 p.m.

See next 3 page for attachments:



**Toledo Area Church Conversations**  
Report for Branch for Congregational Life  
July 26, 2018

Most of the time over the last month has been spend attempting to identify a common meeting time. Gatherings have been scheduled for the second Tuesday of each month, beginning in September and running through June except for December. While I had hoped to meet more frequently, the overcommitted schedules of people engaged in church work made that a near impossibility.

The time of the meeting will rotate between morning (9-10:30am) and evening (7-8:30pm) as the current 18 identified participants could not all attend either the morning or evening time. At least 15 of the 18 theoretically will be able to attend each meeting. With 9 meetings scheduled and 10 organizations involved, the hope is to rotate meeting locations to different churches or ministry sites.

Currently there are representatives who have been in contact with me from Christ (3), Collingwood (3), Eastminster (2), Fairgreen (1), Perrysburg (2), Toledo Campus Ministries (2), Waterville (2) and Maumee (2). Jay Slaughter is working on finding another representative from Fairgreen. I have not had direct communication with Jin Seung Kim at Hanmi or Melinda Gallant at Glendale. I will be following up with both in the coming weeks.

With help from an Episcopal friend, I have made contact with Phil Tom, the volunteer coordinator for the Urban Ministry Network. Through emails and a phone call, I have learned of other cities' efforts, resources and suggested contacts that will be of use as we move forward.

The morning gathering on September 13, 2018, will be focused on discussing expectations and learning more about one another's congregations and life together.

Submitted by Susan Rowland Miller



**CRE AGENDA  
MAY 15, 2018 NOON**

**OPEN WITH PRAYER**

**APPROVAL OF MINUTES approved**

**Present: Tom Polker; Emily Mitchell; Ann Marie Montgomery; Dennis Ladd; Lynn Bova; Barry Sweet; Rose Jones.**

**Barry opened with prayer**

- 1) Preaching class on Saturday plans**
  - who leads what when?—Barry, opens and Tom leads the session.**
  - We are planning on 10 students. Won't know until we meet on Saturday.**
  - lunch plans--- Emily will take care of this for us.**
  
- 2) Teaching churches signed up so far.**
  - churches confirmed: Bryan, Pemberville, Tiffin, West Unity, Cadmus, Waterville. Waiting on Huron and Tontogany. We may ask Tomas at Kenton; Napoleon; Blissfield Palmyra; or Van Wert.**
  - We will assign students by July.**
  
- 3) CRE policy re: waivers and exemptions for life experience or educational background. Barry Sweet will revise the document based on today's discussion. See enclosure.**
  
- 4) Questions/evaluations at end of CRE process to determine competency and readiness—Dennis Ladd will continue to work on this based on ideas shared today.**
  
- 5) We went thru student files; made the comment that Polity should be required for all students –even those with waivers; funds are available from CLP reunion retreat line item; we need to deal with 2019 budget next time; meet yearly with CRE students; check list needs revised; Barry will contact Huron and Tontogany.**

**Emily closed with prayer.**

**Next meeting is June 25-9:30am to 11:30am.**

**CRE Minutes**  
**WEDNESDAY, JULY 18, 2018**

**Meeting Opened WITH PRAYER by Barry Sweet**

**Minutes of June 25, 2018 meeting approved.**

**Attendance: Ann Marie Montgomery; Emily Mitchell; Tom Polker; Barry Sweet; Lynn Bova. Absent: Dennis Ladd, excused-Rose Jones**

- 1) New Teaching church found! Hal Shafer at Van Wert will sign on and take Russ Herman.**
- 2) We discussed at length how to respond to COM questions and concerns regarding the following:  
CRE policy regarding waivers  
CRE competency standards  
--Lynn will take back to COM our responses to their concerns.  
--Tom Polker will tweak both documents and get us new copies with the changes we have made. In terms of the evaluation of competency at the end of the process with a student we decided to keep most of the document in place and tailor what we want or feel we need to each student as they finish the process with us. In terms of the 2 students (Nancy and Diane) who are asking for a waiver—AT THE NEXT MEETING—the CRE committee will determine what we need from them and set up a meeting with each of them to get things moving. We need to communicate to Nancy and Diane that the polity class begins in October 2018 at Union.**
- 3) August 18 preaching class— Emily will handle food, Tom will communicate with the students some of what they need to read and get done before the class in August. They do need to have chosen what passage they are going to preach from in Acts 2. Students also need to have their church visits forms in—this is not an optional part of the class. Ann Marie shared her plan for the day.**
- 4) Lynn Bova will purchase Book of Common Worship and then provide the Special Occasions Book and a few other resources**

**for the class on flash drive—to be given to the students at the October class. Money to pay for this to come from special fund.**

- 5) Barry tweaked the Fact Sheet for Teaching Churches and the Sermon feedback Form as we discussed at the meeting—enclosed.**
- 6) Next meeting date is September 12 in Maumee from 10-12.**
- 7) Emily closed with prayer**

**2018 NOMINATION FORM  
AN INVITATION TO DISCERN YOUR CALL TO SERVE**

Maumee Valley Presbytery seeks to identify those who feel called to serve the wider church in the name of Jesus Christ. Please return this form to a [Belinda@maumeevp.org](mailto:Belinda@maumeevp.org) with a copy to Rose Jones, Chair of the Nominating Committee, ([jjones102709@woh.rr.com](mailto:jjones102709@woh.rr.com)) or mail to Nominations 700 East Melrose, Findlay Ohio 45840. You may add up to one additional page of information.

NAME \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_ CONGREGATION \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_

STREET ADDRESS, CITY, STATE \_\_\_\_\_

Date Submitted \_\_\_\_\_

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Please check all that apply:

- Elder
- Deacon
- Member of \_\_\_\_\_ church
- Minister of Word and Sacrament
- Commissioned Lay Pastor
- Christian Educator

Please take as much space as you need to answer the following questions:

To what kind of ministry do you feel called? (Spiritual Formation, Living as Covenant Community, or Transformation of Individuals and Communities, Administration, General Assembly or Synod, Presbyter for Common Life Search Committee)

What spiritual gifts do you have?

What talents would you like to use?

About what are you passionate in Christ?

Why do you want to serve at this point in time?